



আনন্দৰাম ঢেকিয়াল ফুকন মহাবিদ্যালয়

নগাঁও : অসম

ANANDARAM DHEKIAL PHOOKAN COLLEGE

Nagaon, Assam

www.adpcollege.ac.in

PROSPECTUS
2025-26



NEW ADDITION

B.A. B.Ed. & B.Sc. B.Ed.

Under ITEP

From the session 2025-26

ADP College at a glance

1. Full Name	: Anandaram Dhekial Phookan College
2. Date of establishment	: 7th September, 1959
3. Address	: R.R.B. Road, South Haibargaon P.O. Haibargaon, PIN-782002 Dist. Nagaon (Assam)
4. Website	: www.adpcollege.ac.in
5. Principal	: Dr. Sadananda Payeng
6. Vice Principal	: Dr. Aparna Bairagi
7. UGC Recognition	: 2F : 1/1/1968, 12B : 1/1/1968
8. Affiliating University	: Gauhati University (Year 1963)
9. Type of Institution	: Co -education
10. Campus area	: 14167.66 sq.mt.
11. Built-up area	: 6667.00 sq.mt.
12. No. of Hostels	: 2 (Girls)
13. No. of inmates in Hostel	: 182
14. Courses offered	: a) Under Graduate (U.G.) - 24 b) Post Graduate (P.G.) - 3 c) Under Graduate Diploma - 2 d) Post Graduate Diploma - 1 e) Certificate - 8
15. No. of Departments	: 21
16. Students strength (2024-25)	: B.A. - 1865 B.Sc. - 789 B.Com. - 155 B.C.A. - 205 P.G. - 43 Diploma - 31 Certificate - 120
17. Teaching staff (strength)	: 72
18. Library Staff (strength)	: 5
19. Office Staff (strength)	: 9
20. Bearer (strength)	: 24





Message from the Principal



I extend my heartfelt welcome to all who share our vision of fostering academic excellence and holistic development at Anandaram Dhekiyal Phookan College, Nagaon. Established in 1959, ADP College embarked on a journey dedicated to nurturing students' potential across diverse backgrounds. Over the decades, ADP College has evolved into an esteemed institution, offering a wide array of multidisciplinary courses under the guidance of our esteemed faculty members.

Our college holds a distinguished position in the academic landscape of the North-Eastern region, with students hailing from diverse backgrounds across Assam, including rural communities. We take pride in our achievement which is a testament to our unwavering commitment to providing quality education and fostering an environment conducive to intellectual growth and exploration. Situated amidst lush greenery, our college provides state-of-the-art infrastructure, research facilities and a healthy learning environment. Apart from academics, we enrich the learning experience of our students through community engagement, alumni involvement, and partnerships with esteemed institutions, and ensure that they are well-equipped to face the challenges of the future.

In line with the National Education Policy (NEP) 2020, we have wholeheartedly embraced its principles and directives in true spirit from the previous academic session. This includes a renewed emphasis on offering professional and skill-based courses that prepare our students for the dynamic demands of the modern world. We are actively engaged in conducting awareness campaigns, workshops, and short-term training programs to ensure that our students are future-ready and equipped with the necessary skills and knowledge to succeed in their chosen fields. Furthermore, active involvement in NCC, NSS, and the Students' Parliament etc. fosters leadership qualities and cultivates a sense of social responsibility among students, contributing significantly to their overall growth and development.

At ADP College, we are not just preparing students for careers; we are nurturing future leaders, innovators, and change-makers. Together, let us embark on this journey of learning, growth, and excellence.

For any queries or assistance, please do not hesitate to reach out to us. We look forward to an enriching and rewarding academic year ahead.

Warm regards.

(Dr. Sadananda Payeng)
Principal
Anandaram Dhekiyal Phookan College



ABOUT THE COLLEGE

Anandaram Dhekial Phookan College (ADP College) was established on 7th September 1959 in the hallowed memory of Anandaram Dhekial Phookan (1829-1859), an illustrious son of Assam, who had visualized Assam as a prosperous and glorious land. In his brief span of life he contributed a lot towards the restoration of Assamese language in official use. The college has always been a ideal institution for building the future generation, the great dream seen by that visionary.



Situated in a serene atmosphere away from the din and bustle of town life, though within the town, the college offers an ideal surrounding dotted with lush green and luxuriant and foliage for teaching– learning activities. About one km. south of the N.H. 37 from the point of Morigaon Bus Station, the college is sprawled over an area of ten bighas of land on the West-Bank of river Kolong. It has thirteen blocks that include Administrative Building, Library and Reading Room, two Girls’ Hostels, one Indoor Stadium and others.

The college has requisite teaching staff, well equipped library with separate Digital, Reference section and state of the art Computer centre. It was reaccredited in 2022 and awarded ‘B++’ grade by the UGC ‘National Assessment and Accreditation Council’ (NAAC).

VISION

The cherished vision of the college is to make it a place of excellence and quality education.

MISSION

The mission and goals of the college are to disseminate education in Humanities, Science, Commerce and vocational subjects to meet the needs and aspirations of the people of Assam in general and of Nagaon district in particular, irrespective of caste, creed, religion and sex.





MANAGEMENT

The college is managed by a Governing Body constituted by the Govt. of Assam as per provision of Assam Govt. with the following members :

1. Dr. Balin Kumar Bhuyan, President
2. Dr. Sadananda Payeng, Principal & Secretary
3. Sjt. Rupak Sarma, Spl Invitee, Hon'ble MLA, Sadar LAC
4. Dr. Rajib Handique, V.C. Nominee, G.U. Member
5. Dr. Kulen Das, V.C. Nominee, G.U. Member
6. Dr. Aparna Bairagi, Vice-Principal
7. Dr. Ganga Rani Das, Teacher Representative, Member
8. Dr. Jayanta Barman, Teacher Representative, Member
9. Mr. Hrishikesh Bhuyan, Librarian, Ex-officio Member
10. Mr. Diben Bora, Guardian Member
11. Dr. Kongkan Baruah, Guardian Member
12. Mrs. Rinimoni Bora Baishya, Guardian Member
13. Mrs. Bhagyawati Das, SA, , Member Representative of Non-teaching staff

IQAC

The Internal Quality Assurance Cell (IQAC) of ADP College was set up in 2005. The first cycle of NAAC accreditation was held in 2004, when the college was awarded B grade. In the second cycle, the college was re-accredited by NAAC with A grade with CGPA 3.11. In the 3rd cycle the college was re-accredited with B⁺⁺ Grade with CGPA 2.94. The IQAC has been constantly monitoring various activities of the college such as academic, extra-curricular, research and extension works etc. Regular interaction takes place with different stakeholders. NAAC has termed this cell as a vibrant one in their latest report. The IQAC of the ADP College was reconstituted with the following members.

1. Chairman: Dr. Sadananda Payeng, Principal, ADP College
2. Coordinator: Dr. Chittaranjan Nath, Assistant Professor, Deptt of English, ADP College
3. Teachers to represent all levels:
 - i. Dr. Gangarani Das
 - ii. Dr. Archana Das
 - iii. Dr. Milan Neog
 - iv. Dr. Afifa Kausar
 - v. Dr. Lakshmi Kumari Singh
 - vi. Dr. Jalin Chetia
 - vii. Pyar Md. Raina
4. Management Member: Dr. Rajib Baruah
5. Administrative officers: Mrs. Bhagyawati Das
6. Member from Local Society: Mr. Deepjyoti Borah
7. Student member: General Secretary, Students' Union, ADP College
8. Alumni Member: Dr. Abdul Mannan
9. Member from Industry: Dr. Diganta Kr. Baroowa
10. Employer Member : Mr. Nabarun Mishra, S.S. Technology, Ghy.
11. Librarian Member: Mr. Hrishikesh Bhuyan
12. Stake holder Member: Dr. Pijush Debnath

INFRASTRUCTURE & FACILITIES

- State of the art building
- Science laboratories equipped with new editions of sophisticated instruments
- Bio-Tech Hub for Advance Research work in the field of Science
- Digital Smart Classrooms
- Computer Lab
- Gymnasium
- Open Stage
- 24x7 drinking water and electricity supply
- Two eco friendly silent generator of 30 KVA and 20KVA
- 50KVA Solar Power Plant for uninterrupted power supply
- Rich & modernized Library
- Computer Hub
- Auditorium
- Guest room
- Language Laboratory
- Indoor Stadium
- Seminar / Conference Halls
- Canteen



- Fire safety setup
- Amenity Centres with Xerox, Internet, Lamination & DTP facility
- ATM (SBI) within the campus
- Botanical Garden
- Orchid House
- Wi-Fi enabled campus
- Two multistoried girls' hostels
- Green House
- Vermicompost plant

LIBRARY

The central library of the college is named as SukdevGoswami Central Library in the hallowed memory of late SukdevGoswami, the founder Principal of the college. The library has altogether 51790 books which include text books, reference books and books of general interest. Apart from these, the library has special collections on Gandhian Philosophy, Vivekananda's Philosophy, Ambedkar Studies, Fashion Designing, books on various competitive examinations, Sankardev studies, Northeast studies, Women studies etc.

The library remains open on all working days from 10 A.M. to 4 P.M. The reading room on the 1st and 2nd floor of the library is equipped with 26 numbers of magazines and Journals, 10 Numbers of national and regional newspaper and a rich collection of reference books offers much more facilities and exposure to students. Membership of the library is open to Students, Teachers, Non-teaching staff of the college, Research scholars and guest members. The Central library has an online digital repository (<http://adpcollege.ac.in/online/dlibrary.php>) from where the students can get the digital version of college publications and previous years question papers. There is a Reference section where reference books, rare books and rare manuscripts are made available; however no one can borrow books from these sections but can have photocopies of required documents.

A student is provided with a library card with a facility to borrow 2(two) books at a time for 15 days. A student having major subject gets the privilege of borrowing 4(four) books at a time. Students are to follow library rules. A sum of Rs 1.00/- will be charged for each book per day, if not returned within due date. Students must return the library card at the end of the session. Apart from these, the library provides different types of services to its users. They are lending service, reference service, photocopying service, career oriented library services etc. In the area of library automation, the college library is fully automated using SOUL 3.0 software provided by INFLIBNET. The students can use online public access catalogue (OPAC) facility for searching their desired books. The library has initiated Online Attendance system to record the presence of students and teachers.





COURSES OF STUDY

Four year Degree Course in Arts, Science and Commerce under Gauhati University.
Four year Integrated Teacher Education Programme (ITEP) recognised by NCTE.
Three year regular & full time BCA Course under Gauhati University.
B.Voc In Herbal Processing Technology
M.A. in Assamese under Gauhati University.
M.A. in History under Gauhati University.
M.Sc. in Herbal Science & Technology under Gauhati University.
One year regular & full time PGDCA under Gauhati University.
Diploma Course in Tea Technology and Plantation Management.
Diploma Course in Fashion & Dress Designing Technology under Gauhati University.
Diploma, Undergraduate and Postgraduate courses under IDOL, G.U. & KKHSOU

ADD ON COURSE :

To enhance Skill and Proficiency of students following add on courses have been introduced by various Departments of the College.

DEPARTMENT	ADD ON COURSE OFFER
Assamese	Book editing and proof reading.
Arabic	Arabic Speaking Course.
Bengali	Transformation of Culture : From the Ancient Period to Modern Period.
Botany	Nursery and Gardening.
Chemistry	Indigenous Natural Dyes and Chemistry.
Economics	Entrepreneurship and Skill Development.
Education	Class Room Management.
English	Spoken English and Personality Development.
Geography	Indian Knowledge System : Geography of Traditional Medical Practices of India.
Herbal Sc & Technology	Mushroom Grower : Medicinal Plant Sower.
History	History as a Discipline for Competitive Examination.
Mathematics	Mathematical Logic and Discrete Math.
Philosophy	Ethical Principles in Indian Knowledge System.
Physics	Basic Electrical and Electronics Maintenance.
Political Science	Kautilya and Indian Knowledge System.
Statistics	Data Collection & Presentation.
Zoology	Ornamental Fish and Aquarium Fish.

COLLEGE WEBSITE :

The college has made all pertinent information available in its website www.adpcollege.ac.in. Details of the courses, faculty members, management, different committees etc are uploaded in it. Students, teachers, parents and alumni can submit their feedback to the college through the website. Different audit reports as well as proceedings of the IQAC meetings are also regularly uploaded in it. There are photo galleries as well as video pages.



Four Year Under Graduate Programme Under NEP 2020

Section 1: To be implemented from 2025 Newly Admitted FYUGP and FYIMP:

Semester-1			Semester-2		
Type	Course	Credit	Type	Course	Credit
Major	Major-1	4	Major	Major-2	4
Minor	Minor-1	4	Minor	Minor-2	4
SEC	SEC-1 (Major oriented)*	3	SEC	SEC-2 (Major oriented)*	3
AEC	AEC-1 (Languages/Alt.English)	4	AEC	AEC-2 (EnglishCommunication)	4
MDC	MDC-1	3	MDC	MDC-2	3
VAC	VAC-1	2	VAC	VAC-2	2
		20			20

Major Change to be allowed after 2nd Semester. Changed Major to be started from the Day-1 of Third Semester.

Semester-3			Semester-4		
Type	Course	Credit	Type	Course	Credit
Major	Major-3	4	Major	Major-5	4
	Major-4	4		Major-6	4
Minor	Minor-3	4		Major-7	4
SEC	SEC-3 #	3		Major-8	4
MDC	MDC-3	3	Minor	Minor-4	4
VAC	VAC-3	2			
		20			20

- Summer Break in Between 4th and 5th Semester: Internship-4 (Credit added to 5th Semester)
- Those who miss the Internship in 4th-5th Summer Break, shall do the Internship after the 6th Semester (during 6th Semester Summer Break). In such cases, the 5th Semester result shall not be COMPLETE.

Semester-5			Semester-6		
Type	Course	Credit	Type	Course	Credit
Major	Major-9	4	Major	Major-12	4
	Major-10	4		Major-13	4
	Major-11	4		Major-14	4
Minor	Minor-5	4		Major-15	4
Internship	Internship	4	Minor	Minor-6	4
		20			20



- * SEC-1 and SEC-2 Should be Major Oriented/to supplement the Major. CCS will prescribe a Bucket of SECs against each Major, so that Hands-on and other Practices/Knowledge required to be Skilled in Major Subject could be acquired by the students. The Bucket could be drawn from the existing SEC list and also new SECs required may be included. Faculty-wise Buckets should be prescribed, so that number of SECs in a semester could be minimized.
- # SEC-3 is Open SEC. Any Skill that the Students require to be Skillful in their professional/established life. Students may choose from one from the available Skill Courses in the College for that Semester.

Serial	Type	Credit
1	Major 15X4	60
2	Minor 06X4	24
3	AEC 4+4	8
4	SEC 3+3+3	9
5	MDC 3+3+3	9
6	VAC 2+2+2	6
7	Internship	4
		120

Multi-disciplinary Courses

Natural & Physical Science	Physics & Astronomy Chemistry Biological Science Earth Science	The level of these courses are of class XII. Each student need to take any one topic from these groups for continuous three semester
Mathematics, Statistics & Computer Applications	Basic Mathematics Statistics Introductory Computer Applications & Programming Information Technology	
Commerce & Management	Basic Business Management Introductory Commerce	
Humanities and Social Sciences	Basic Economics Political Science History Philosophy Women's & Gender Studies	
Library Science		
(ICT) Information & Communication Technology		





Ability Enhancement Courses (AEC)

1st Semester	MIL (Assamese / Hindi / Bengali)	One Paper (4 Credit)
2nd Semester	English Usage (Communication)	One Paper (4 Credit)

Value Added Courses (VAC)

1st Semester	Environmental Science	One Paper (4 Credit)
2nd Semester	United Nation and Human Right	One Paper (4 Credit)

Skill Enhancement Courses (SEC)

A student should take major oriented SEC courses in 1st & 2nd Semester offered by their respective departments, while the SEC course in the 3rd Semester will be open.





Prerequisites & Requirements

Science Stream					
Physical Science			Biological Science		
Subject	Prerequisites	Requirements	Subject	Prerequisites	Requirements
Chemistry	Chemistry & Math (XII-level)	None	Botany	Biology (XII-level)	Chemistry
Mathematics	Math (XII-level)	None	Zoology	Biology & Chemistry (XII-level)	Chemistry
Physics	Physics & Math (XII-level)	Math			
Earth & Environmental Science					
Statistics	Math (XII-level)	None	Environmental Science	Science (XII-level)	Chemistry
Computer & Information Science			Geography	Science (XII-level)	None
Computer Science	Science & Math (XII-level)	None			
Computer Application	Science & Math (XII-level)				

Prerequisites & Requirements

Arts Stream					
MIL			Other Language		
Subject	Prerequisites	Requirements	Subject	Prerequisites	Requirements
Assamese	Assamese (X- level) for minor and (XII-level) for Major	None	Arabic	None	None
Bengali	Assamese /Bengali (X- level) for minor and (XII-level) for Major		English	English (XII-level)	
Hindi	Hindi (XII-level)				
Sanskrit	Sanskrit (X-level)				
			*Social Science Subjects	None	None





SUBJECT WISE NUMBER OF SEATS IN MAJOR COURSES & OTHER DISCIPLINES

Programme	Subject Code	Subject Name	No. of Seats
Bachelor of Arts	ASMS	Assamese	90
	BENG	Bengali	30
	HIND	Hindi	50
	SKT	Sanskrit	30
	ARAB	Arabic	30
	ENG	English	90
	ECO	Economics	65
	EDU	Education	75
	HIS	History	75
	PHIL	Philosophy	80
	POLS	Political Science	90
	MATH	Mathematics	5
	STAT	Statistics	5
	GGY	Geography	75
CAP	Computer Applications	30 (Minor only)	
Bachelor of Science	PHYS	Physics	60
	MATH	Mathematics	60
	STAT	Statistics	40
	BOTY	Botany	60
	GGY	Geography	20
	CHEM	Chemistry	60
	ZOOL	Zoology	60
	CSC	Computer Science	30 (Minor only)
Bachelor of Commerce	ACCO	Accountancy	50
	FIN	Finance	50
	HRM	Human Resource Management	50
	MTM	Marketing Management	20
Bachelor of Computer Applications (BCA)			80
Bachelor of Vocation		Herbal Processing Technology	50
Post Graduate Diploma in Computer Application (PGDCA)			60
Diploma in Fashion Technology			30
Certificate in Tea Technology			50
M.A. in Assamese			30
M.A. in History			50
M.Sc. in Herbal Sc. and Technology			30



Integrated Teacher Education Programme (ITEP)

INTAKE CAPACITY

B.A. B.Ed. - 50

B.Sc. B.Ed. - 50

Integrated Teacher Education Programme (ITEP) is a four-year degree programme in India that prepares aspiring teachers for school education at various stages. It is a dual-major program, combining education studies with a specialized subject like language, history, or science. The goal is to produce well-rounded and qualified teachers capable of designing effective learning experiences for students. ADP College is starting BA BEd and BSC BEd under ITEP, affiliated by Gauhati University and recognized by National Council for Teacher Education (NCTE).

Eligibility : A candidate must have passed Higher Secondary or equivalent level examination. For B.Sc. B.Ed. a candidate must be from Science background and for B.A. B.Ed. a candidate can be from any background in HS level.

To enroll in ITEP, a student must appear National Common Entrance Test (NCTE) conducted by NTA. For more detail, one may visit www.nta.ac.in or contact 8638518494.

*** The fee structures of the self financing course (ITEP) will be notified at the time of admission.**

Bachelor of Computer Application (BCA)

INTAKE CAPACITY - 80

The program covers the various essential concepts in Computer Science. The course lays a structured foundation of Computer fundamentals, Numerical methods, Data structure, Algorithm and Complexity analysis, Software Engineering, Programming Concepts in various languages (C, C++, Java etc.), Computer Networking, System Administration, Operating System, Computer Architecture, Microprocessor, Web technology, Computer graphics and Database Management system etc. An exceptionally broad range of topics covering current trends and technologies in computer science: Advanced web technology, Mobile application, Animation, Data Mining etc. Also, to carryout the hand on sessions in Computer lab using various Programming languages and tools to have a deep conceptual understanding of the topics to widen the horizon of students' self-experience.

Eligibility : The candidate must have passed Higher Secondary or equivalent level examination from Science/ Commerce/ Arts Stream. Students completing Diploma in CSE/ IT from AICTE recognized institutes are also eligible for taking admission.

Uniform for BCA Students is same as College degree students.

B.Voc. in Herbal Processing Technology

INTAKE CAPACITY - 50

ADP College has introduced UGC-NSQF sponsored Bachelor of Vocation(B. Voc) degree in Herbal Processing Technology (HPT) under Gauhati University from the session 2018-19. B.Voc degree is a New Degree course like BA, B.Sc. & B.Com with lateral entry and multiple exit options at Diploma/ Advanced Diploma level.

This course would enable the graduates completing B.Voc to gain appropriate employment (Agro industry, Pharma Industry or Herbal Industry), becoming entrepreneurs and creating appropriate knowledge.

- Three years degree programme with 40% general component and 60% skill components.
- Entry level: 10+2 pass students in 1st year.
- There are options of multiple entry and exit: Students can exit after one year with a Diploma course; after two years with Advance Diploma; and after three years with a B.Voc degree.
- Students obtaining Diploma (NSQF Level 6) from community Colleges are eligible for admission into 3rd year of B.Voc degree programme respectively.



Post Graduate Diploma in Computer Application (PGDCA)

DURATION : 1 YEAR

INTAKE CAPACITY- 60

PGDCA is a one year programme consisting of 2 semesters. Graduate of any stream is eligible for admission into PGDCA. The intake capacity is 60. The admission process starts in the month of May-June in the academic year. The admission process starts immediately after the declaration of TDC final result. Hostel facility is available for girls only.

Diploma in Tea Technology and Plantation Management

DURATION : 1 YEAR

INTAKE CAPACITY- 50

Eligibility for admission : Higher Secondary Pass.

The skill development programme Tea Technology and Plantation Management is sponsored by community college scheme under UGC, New Delhi, Govt. of India. This is an one year diploma course having job opportunities in the field of Tea Gardens, Nursery, Organic and Bio-Manure business. Besides central and state govt., Various Tea Boards, Bank, NABARD etc. offer financial support upto Rs. 1.0 Crore.

Diploma in Fashion and Dress Designing Technology (DFDDT)

DURATION : 1 YEAR

INTAKE CAPACITY- 30

Eligibility criteria for admission into DFDDT is Higher Secondary passed.

The admission process starts immediately after the declaration of H.S. Final examination result.

Apart from above course, the department also offers certificate course in Fashion & Dress Designing (CFDD) under UGC sponsored programme and various career oriented certificate courses like Cutting & tailoring, Embroidery, Screen printing, Fabric, tie & Dye etc. Admission into these certificate courses are open during the entire academic session.





POST GRADUATE PROGRAMME

Anandaram Dhekial Phookan College offers 2 year (Four semesters) Post Graduate Programmes to cater advanced academic learning facility for students completing under graduate degree. All these programmes are affiliated to Gauhati University. A student must appear in the entrance test conducted centrally by Gauhati University to enroll in any one of the following PG programmes.

M.A. in ASSAMESE

Intake Capacity 30

M.A. in HISTORY

Intake Capacity 50

M.Sc. in HERBAL Sc. & TECHNOLOGY

Intake Capacity 30

Hostel Facility (Girls')

Hostel forms can be obtained on the day of admission into First Semester. The date of hostel admission will be notified after selection.

Admission Fee - 12,000/-





SWAYAM-NPTEL LOCAL CHAPTER

ADP College established its Swayam-NPTEL Local Chapter in 2024. It is an online learning platform launched by Ministry of Education, Government of India. It provides free online courses across all subjects and disciplines ranging from engineering, humanities, law, management, science, and more offered by top institutions like IITs, IIMs, NPTEL, IGNOU, etc. Certification available after taking a proctored exam at a nominal fee. UGC approved Swayam-NPTEL certificates are useful for academic credit transfer in colleges. Usually new NPTEL batches start in July (July–October semester) and January (January–April semester). For more detail visit swayam.gov.in, <https://nptel.ac.in> or contact 7086123686/9435921378.



Admission Requirements

Students seeking admission to the college shall have to apply online in the SAMARTH portal (<https://assamadmission.samarth.ac.in>) available in the college website (www.adpcollege.ac.in). Students need to upload their documents online in samarth portal, but they will have to produce them in original when asked for. The following documents are to be uploaded at the time of online application.

- ✓ Mark sheets and certificate of the last examination passed.
- ✓ Birth Certificate/HSLC examination Admit Card or pass certificate for age proof.
- ✓ Registration Certificate of the Board/Council.
- ✓ Migration certificates (if any).
- ✓ Caste certificate/Gap certificate/Disability certificate (if any).
- ✓ Certificate of NCC, Sports, Cultural activities (District level or higher) for admission under Rule 6(4).
- ✓ Students should incorporate the following points in admission form: a) Name of student b) name of district c) Class in which admission is sought d) Stream e) Fathers' name f) Mothers' name g) Gender h) Caste i) Whether PWD & domicile state j) Bank Account details(bank name, branch name, account number, IFSC code) k) Mobile number.
- ✓ Students must submit any one of the following supporting documents to prove their domicile of Assam: PRC, Voters ID card of self or parent, NRC of self or parent, Aadhar card of self or parent, BPL card of family, birth certificate issued by Registrar of Birth and death and passport of self or parent.
- ✓ Fee waiver scheme applicable as per Govt. rule.
- ✓ The self-financing courses will not be included under fee waiver scheme.

Eligibility For Admission

- ✓ Right of admission is reserved by the college authority.
- ✓ Students are admitted on merit basis only.
- ✓ Preference will be given to students having proficiency of high standard in extracurricular activities under existing rules.

Reservation Policy

- ✓ Seats will be reserved for ST/SC/OBC/PWD etc. students as per latest Govt. rule.
- ✓ Seats remained vacant after maintaining reservation policy will be opened for general category students as per merit.

Attendance

Students failing to attend a minimum of 75% classes in each subject will not be eligible to appear in any sessional as well as final examination.

Parents/gurdians of the students should submit an undertaking that their wards will attend a minimum of 75% classes in each subject in each semester.

Examination

End Semester Examination

A student will have to appear in a final examination at the end of each semester. This examination will be conducted by the affiliating University, i.e. Gauhati University. Pass Mark in end semester examination is 40%.

Sessional Examination

The college conducts sessional examinations before the end semester examination and marks obtained by students are forwarded to Gauhati University for calculation of final Grades. Pass Mark in sessional examination is 40%.

Change of combination of subject (s)

There shall not be any change of combination of subjects.

ONLINE FORM FILLUP FOR ADMISSION

Students seeking admission to the college shall have to apply online in the SAMARTH portal (<https://assamadmission.samarth.ac.in/>) available in the college website (www.adpcollege.ac.in).



**Fees Structure for Admission**

Session : 2025-26

Sl. No	Class	Fees as per Govt. Rule	Laboratory Fee	Total
1	1st Semester Arts	4060.00	----	4060.00 without Practical
2	1st Semester Arts (With practical)	4060.00	900.00	4960.00
3	1st Semester Science	4060.00	900.00	4960.00
4	3rd / 5th Semester Arts	3630.00	-----	3630.00 without Practical
5	3rd / 5th Semester Arts (With practical)	3630.00	900.00	4530.00
6	3rd / 5th Semester Science	3630.00	900.00	4530.00
7	For Fee waiver 1st, 3rd & 5th Semester	----	----	500.00
SELF FINANCING COURSE				
1	1st Semester Commerce	4060.00	----	4060.00 + 3000.00 Course Fees per Sem.
2	1st Semester B.Voc.	4060.00	900.00	4960.00 + 5000.00 Course Fees per Sem.
3	3rd / 5th Semester Commerce	3630.00	-----	3630.00 + 3000.00 Course Fees per Sem.
4	3rd / 5th Semester B.Voc.	3630.00	900.00	4530.00 + 5000.00 Course Fees per Sem.
5	BCA 1st Semester	4060.00	-----	4060.00 + 10000.00 Course Fee per Sem.
6	BCA 3rd & 5th Semester	3630.00	-----	3630.00 + 10000.00 Course Fee per Sem.
7	MA 1st Semester (Assamese, History)	3180.00	-----	3180.00 + 4320.00 Course fee per Sem.
8	MSc Herbal Science 1st Semester	3180.00	-----	3180.00 + 20000.00 Course fee per Sem.
9	Diploma in Fashion and Dress Designing Technology 1st Semester	-----	-----	Fees 5000.00 (In two installment)
10	Diploma in Tea Technology & Plantation Management	-----	-----	Fees 5000.00

Hostel Fees :	i. Admission Fees	: Rs.	5000.00
	ii. Caution Money	: Rs.	500.00 (Refundable)
	ii. Establishment Fees	: Rs.	6000.00
	iii. Contingency Fees	: Rs.	500.00
	Total Rs.	: Rs.	12,000.00

- ❑ Admission fee will be followed as per latest Govt. notification.
- ❑ Fees to be paid for courses other than mentioned above will be notified at the time of admission.

For Free admission :

- I. Students must submit original marksheet of qualifying examination without lamination.
- II. Undertaking must be submitted.
- III. Fee waiver student must submit the income certificate from the competent authority at the time of admission.



UGC Sponsored Study Centres

The college is running following Study Centres with the financial assistance received from UGC–

- i) Gandhian Study Centre ii) Women Study Centre iii) Ambedkar Study Centre

The centres are actively engaged in various academic and socio-economic development activities in and around Nagaon town.

Other Amenities

I) Identity Card : Every student after admission, gets an Identity Card. It is obligatory for a student to carry the card in person during his/her college hours. Loss of Identity card will invite a fine of Rs. 50.00 for re-issue. Students will receive fresh Identity Card for each Academic Session.

II) College Magazine / Journal : There is a college magazine 'Ananda Lekha', published annually. Students are welcomed to contribute articles to the journal. Besides, students can contribute their articles in the journals published by respective departments. **The college magazine was awarded Best Magazine by Gauhati University for three consecutive year i.e. 2011-12, 2012-13, 2013-14.** A news letter is also published by the college every year.

III) Girls' Hostel : The college offers hostel facilities for Girl students. There are two Girls' hostels in the college campus. Preference is given to meritorious and poor students and students who come from distant places while giving admission.

Hostel forms can be obtained on the day of admission into First Semester. The date of hostel admission will be notified after selection.

Nos. of seats : Hostel No. 1– 34 ; Hostel No. 2 - 118

Admission form and brochure is available at office.

IV) Student's Insurance : The College has already introduced a novel way to insure every student of the institution under the Student Insurance Scheme managed by New India Assurance Co. against any untoward incident at a nominal annual premium of Rs. 20/- (rupees twenty) only.

V) Career Counselling Cell : The college runs a career counselling cell and the students can avail guidance from it on their career prospects. The cell organizes career guidance workshops.

VI) Health care and pure drinking water facility : College provides free health check-up for all students. Aqua-guards are installed at various points to supply drinking water.

VII) Canteen : The College Canteen provides light refreshments to students and college staff under hygienic conditions at affordable prices.

VIII) Security System : The whole college campus is monitored through Close Circuit Camera.

IX) Incentives to Student : There is provision to give text books free of cost to needy students. Students with poor performance will be helped to attain the necessary level of proficiency through remedial coaching. The college felicitates star performers who secure 9 or above CGPA in Degree Course final examination.

X) Sale Counter : There is sale counter for Vermicompost and Mushroom, which are produced in the college.





X) Scholarship

- UGC Scholarship** : (A) For general category- APL / BPL certificate has to be produced.
(B) For OBC/ MOBC (non creamy layer)/ SC/ ST category.
- Minority Scholarship** : (A) Annual income certificate from the DDO's for the students whose father / mother is in service. (B) Annual income certificate from the Circle officer / Mouzadar for the students whose father / mother is not in service.
- General Scholarship** : Students may claim National Scholarship, State Merit Scholarship, ST/ SC/ OBC/Minority Scholarship according to their choice and eligibility subject to Govt. rule 3 of 7. Provision is there for cash award for students who are differently able.
- Ishan Uday** : The Ishan Uday Scheme sponsored by the UGC (University Grants Commission) has been availed by our first year undergraduate students from the academic year 2015-16. The students whose family income does not exceed Rs. 4.5 lakh per annum. are eligible to apply for this scholarship.

XI) Students Aid Fund : On application, the needy students get aid in terms of cash or books from this Fund subject to fund position, provided the authority is satisfied with his/her conduct and overall performance in all aspects. There is a fund contributed by teachers to help students in their need.

XII) NCC & NSS : The NCC is an organization which provides a golden opportunity to the students to develop leadership qualities, spirit of service and self confidence. It helps them to be disciplined and build a dynamic personality to further the cause of National Integration. Students can opt for Advance course on First Aid. At the end of the prescribed course an examination is held and certificates are issued to the successful cadets. The National Service Scheme (NSS) is an organisation providing opportunity for students to develop their personality through community service. Students of our college have earned name and fame from these.

XIII) Associations : The ADP College Students' Union is the General Body of the students of the college. Its membership is compulsory for every student. The election to the college students union is held strictly in conformity with Lyngdoh Commission Recommendations. The Prof.-in-charge/advisors for different portfolios are appointed by the Principal.

Apart from it, the college has a number of associations and forums namely ADP College Science, Society, ADP College Geographical Society, ADP College Study Circle, Cine Club, Eco club etc. The Principal of the college is the President of all these Associations.

XIV) Alumni Association : There is an Alumni Association in the college. The association takes active part in the all round development of the college. A sum of Rs. 200.00 is collected from every student at the time of leaving this institution after passing final examination as contribution to Alumni Association Fund.

XV) Placement Cell : There is a Placement Cell in the college, which guides students for job interviews by the Companies, Banks etc. for recruitment. The cell also arranges coaching/preparatory classes for different competitive examinations.





XVI) Seminar / Work shop / Lecture Programmes etc. : The college organises an annual lecture programme in memory of Anandaram Dhekiyal Phookan which is delivered by a person of eminence. It also organises various seminars and workshops sponsored by UGC and other agencies.

XVII) College Publication : The college publishes books written/ edited by its staff members. It also publishes journals, departmental bulletins etc.

XVIII) Anandaram Dhekiyal Phookan Award : An annual award was instituted in the name of Anandaram Dhekiyal Phookan in 2017. The award is given every year to someone having original contribution and leaving impact on the lives of people of Assam. Science & Technology, environment, sports etc. are some of the areas where would be given. Name of the recipient of this Award till date are : Dr. Bidyut Kr. Sharma (2017), Sri Nahendra Padon (2018), Smt. Birubala Rabha (2019), Sri Bishnu Khargharia (2020), Sri Yeshe Dorjee Thongchi (2022), Sri Biren Singha (2023), Sri Adil Hussain (2024).

Initiative of RUSA (PM-USHA) :

Rashtriya Uchchar Shiksha Abhiyan (RUSA) is a Centrally Sponsored Scheme (CSS), launched in 2013 aims at providing strategic funding to eligible state higher educational institutions. The central funding (in the ratio of 60:40) for general category state, 90:10 for special category states and 100% for union territories) would be norm based and outcome dependent. The funding would flow from the central ministry through the state governments/ union territories to the State Higher Education Councils before reaching the identified institutions. Since 2016-17, ADP College is funded by RUSA under different schemes. The college has received a financial grant of Rs 1 crore of which a new RCC building consisting of six spacious rooms of Rs 70 lacs has been completed. The Girls' common room in the building has been facilitated with privacy of sanitation. The remaining amount has been utilised on construction of linking roads in the college, purchasing of lab equipments and sports facilities. In addition to the infrastructure grant of RUSA towards ADP college, the college has had a grant of Rs. 2.5 lacs on Equity Initiatives. Under Equity Initiatives College has run a scheme known as Finishing School which aims to develop wholeness of inherent personality of students. Skill development is one of the prime aim of the course targeting all round development of final year students. The course will enhance personality development as well as communication skill while facing an interview for a job. As per the discussion with parent body of Finishing School, skilled youths will have ample opportunities to be engaged in corporate as well as multi-national agencies and for that youths have been trained to fit in that atmosphere. ADP college takes immense pride in shouldering such noble responsibility in guiding our youths for uplifting to get brightest future. The program has been started in regular manner targeting third year students from 2018 onwards. A well equipped room for finishing school has been allotted on the first floor of RUSA building.

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Rules and Regulations

General Rules

The college lays great emphasis on discipline and character building of the students. So they must abide by the rules and regulations of the college and the hostel.

1. College uniform is compulsory for every working day. Students without uniform will not be allowed to enter the college campus.
2. Students can not bring four wheelers inside the campus. Two wheeler must have silencers.





3. Smoking, spitting, throwing waste indecently, destroying college property, making noise and loitering in the campus may lead pecuniary fine or expulsion from the college or both.
4. All forms of ragging in the college or in the Hostel are strictly prohibited. Strong disciplinary action will be taken against those involved in such activities.
5. The Identity Card should be brought to the college every day and is to be produced whenever asked for.

Library Rules

1. A student is provided a library card with the facility to borrow two books at a time for 15 days. A student having Major subject gets the privilege of borrowing 4 books at a time. Students are to follow library rules. They must return the library card at the end of the session.
2. In no case a student can keep a book for more than 15 days from the date of issue. The books may be reissued for another 15 days as per rule of the library.
3. If He/She does not return the book within 15 days a fine of Rs.1 per day up to 15 days and Rs. 1 (one) per day thereafter will be imposed.

Hostel Rules

1. All hostel boarders are required to maintain hostel rules strictly. A copy of 'Hostel Rules' will be provided to each boarder at the time of Hostel Admission.
2. Indulging in ragging, damaging hostel property or violating hostel rules is liable to be expelled from the hostel as well as from the college.
3. Hostel remains closed during summer and puja vacations.
4. Hostel boarders are required to keep their rooms tidy, neat and clean and observe proper methods of disposal of garbage.
5. Outstation leave will be granted only on production of an application by the boarder duly signed by the parents or local guardian.

Election Rules

1. The election of ADP College students' union is held as per guidelines of Hon'ble Supreme Court of India dated 22-09-2006. The guidelines are as follows—
 - i. Under graduate students between the ages of 17 and 22, only can contest the election.
 - ii. The candidates should in no event have any academic arrears in the year of contesting the election.
 - iii. The candidate should have the minimum percentage of attendance in classes as prescribed by the university of 75% attendance, whichever is higher.
 - iv. The candidate shall not have a previous criminal record. The candidate shall also not have been subject to any disciplinary action by the College Authority.
 - v. The candidate must be a regular full time student of the college.





CODE OF CONDUCT FOR STUDENTS :

1. Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.
2. A six day working schedule from Monday to Saturday is followed. Classes are scheduled from 9.00 a.m.
3. All the students are expected to be present in the class well -within time.
4. No student shall enter or leave the class room when the session is on without the permission of the teacher concerned.
5. In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
6. All students shall leave the college premises after the classes are over. No students shall wander or gather in verandah, corridor, and staircase etc.
7. All leave applications (Regular & Medical) shall be submitted in time, for sanction by HoD. Application for medical leave shall be accompanied by valid medical certificates.
8. Students shall come to the college only in approved uniforms.
9. Students shall not make any alterations to the college uniform. Any violation of this could result in suspension from the college.
10. All the students are expected to attend all college functions in college uniform unless otherwise specified.
11. All the students shall wear their identity cards, well displayed. Identity badge is a public document and any teaching staff and non teaching staff shall have the right to peruse it.
12. Students shall not bring powered high decibel sounding vehicles inside the campus. Speed limit of 10 KM will be maintained inside the campus.
13. Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as indiscipline.
14. For independent study, students are expected to use the class rooms, library or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.
15. Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours. However under normal circumstances students shall retreat to their hostels or residences by 5.00PM.
16. Accessing Social Networking Sites is prohibited within the classroom; however access to these sites are permitted in hostel building during time slots specified by the hostel wardens. Cellphones can be used in classroom for academic purpose with permission.
17. Students must keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept. Any violation of this shall invite disciplinary action.





18. Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing-gum, gutka, panmasala etc. are strictly prohibited.
19. It is strongly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambience.
20. Carefully handle the furniture, equipment, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to property Follow safety precautions near electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with fine.
21. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus.
22. Students are not permitted to distribute or display (both physically and electronically) material such as notices, banners, X'mas stars etc. in the campus without the permission of the competent authority.
23. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive.
24. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.
25. During internal examinations of 1 hr period, students are not allowed to leave the hall within half an hour from the beginning of the exam, and students have to occupy the seat 5 minutes before the commencement of the examination.
26. The College Union will be formed as per Lyngdoh Commission recommendations approved by the Honorable Supreme Court of India. It will be based on a parliamentary (indirect) system given in Section No.6.2.4 of Lyngdoh Commission recommendations.
27. Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college.
28. Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Hon'ble Supreme Court of India.
29. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.
30. Students must pay fees, mess bills etc. in time as per rule.
31. Any violation of the above rules will invite penalty in the form of warning, fine, inviting guardians or any course of corrective measure as found suitable by the concerned staff member or higher authority of the College.
32. Expulsion from the College is enough for expulsion from the hostel.





Discipline

1. Maximum emphasis is laid on discipline and character building, and students are expected to maintain a high standard of discipline. They are subject to rules and regulations of the college.
2. Violation of rules, indecent activity, indiscipline, unsatisfactory progress, irregular attendance, irregular clearance of college dues, showing discourtesy to teachers and office staff in any form etc. are some of the offences which may make students liable for disciplinary action like termination of scholarship, forced transfer and even expulsion from the college.
3. Students' Union and all other Associations functioning in the college shall be subject to such guidance and control as the college administration may prescribe from time to time.
4. Any notice desired to be pasted or circulated by the students anywhere on the college premises shall require the permission of the Principal. Nothing can be done on the college campus without the knowledge of and permission from the college authority.
5. All powers for maintenance of discipline are vested with the Principal and his decision shall be final in all such matters.
6. **Ragging of any sort is strictly prohibited. The college has its anti-ragging committee and anti-ragging squad. The victims of ragging are requested to contact with the Principal or any of the members of faculty. Contact numbers are displayed in the College premises.**
7. **Use of cellphones is not allowed in the class room and restricted areas indicated.**
8. **Students are advised not to give public post in any social media on any matter related to the college. Violation of which shall be treated as punishable offence. Parents/ Guardians are also expected to maintain decency in such matters.**

Grievance Redressal Cell : The Grievance Redressal Cell of the College aims at creating an atmosphere of self-discipline and accountability among the students. Any body connected with the College can submit specific allegations, grievances, suggestions in the box kept for this purpose in front of the office of the Principal. The Principal in consultation with the members of the cell, takes necessary action in respect of the complaints, suggestions and grievances etc.

Women Cell : A women cell is functioning in the college to safeguard the interest of fair sex and their welfare measures.

Uniform : Students without uniform will not be allowed to enter in the campus.

Boys : Light Sky Blue Shirt and Black Pant.

Girls : Muga or muga-coloured mekhela, skyblue blouse and white chadar/
white saree with skyblue border. (For PG Students)
White salwar-kameez and sky blue chunni.

**Borkha, Short Kurties & Leggings (Girls), Kurta & Pyjamas (Boys) are not allowed.
Face can not be covered by students.**





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Vice-Principals : Dr. Mridul Kr. Hazarika (Administration)

Dr. Aparna Bairagi (Academic)

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- | | |
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| 3. Manik Ch. Bordoloi | 18. Gautam Bora |
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| 5. Tutu Moni Das | 20. Muzafar Ahmed |
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2. Debasish Bhagawati
Senior Assistant (Accountant)



3. Pranab Kumar Nath
Junior Assistant



4. Fajjur Rahman
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5. Arupjyoti Borah
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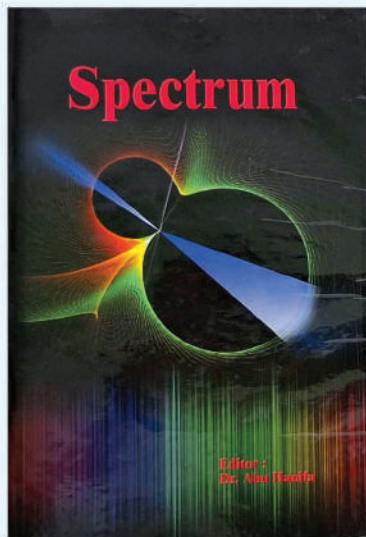
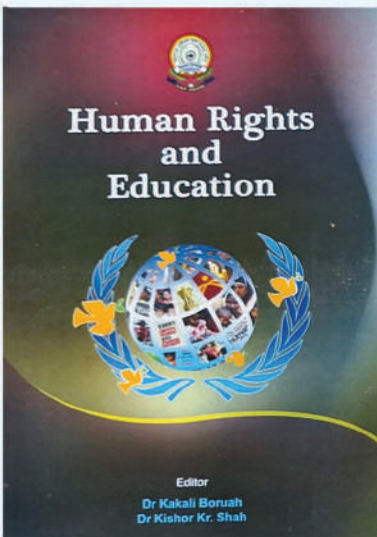
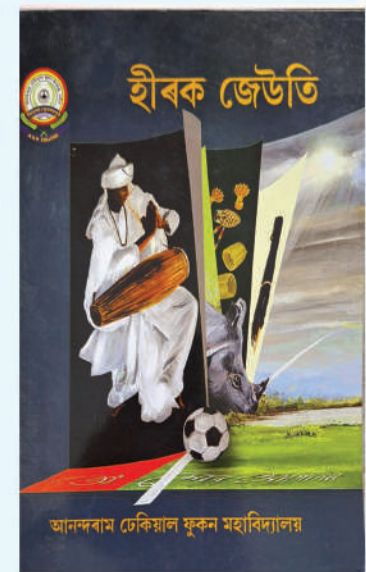
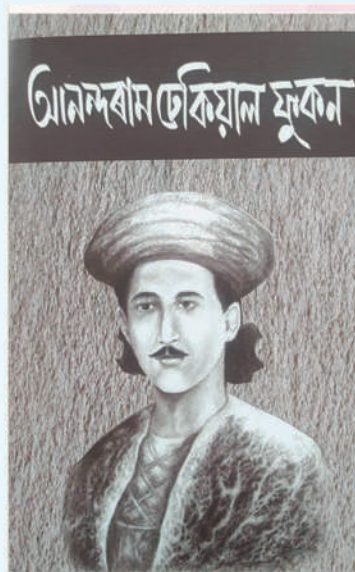
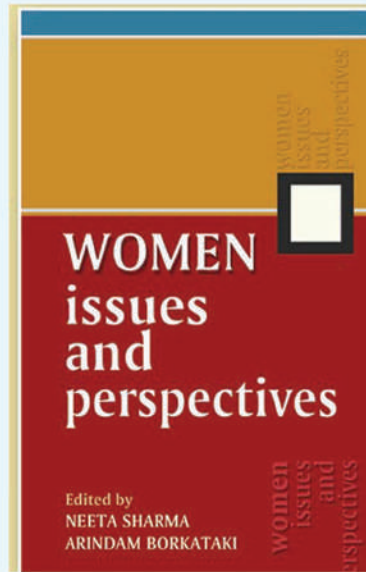
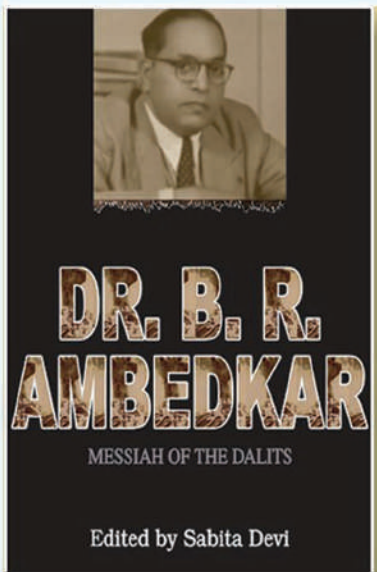
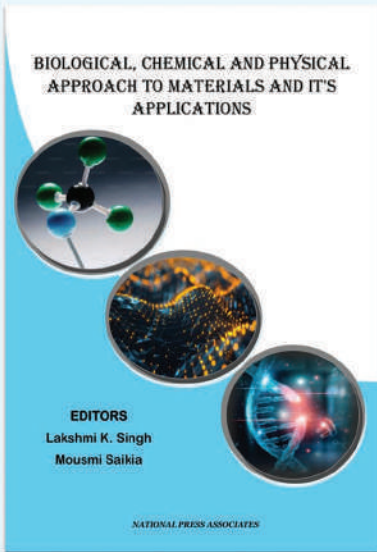


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