



আনন্দৰাম ঢেকিয়াল ফুকন মহাবিদ্যালয়
ANANDARAM DHEKIAL PHOOKAN COLLEGE

NAAC accredited with B++ Grade with CGPA 2.94 (3rd Cycle)

PERSPECTIVE PLAN 2023-2028

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Anandaram Dhekial Phookan College
Nagaon, Assam

Anandaram Dhekial Phookan college is a learner centric college where students are the focal point of the institute. With the help of suggestions from all stakeholders, the college has prepared its perspective plan for smooth execution of the teaching learning process as per the recommendation of NAAC Peer team Report, Vision and Mission of the college, Quality policy of the college, Socio-economic background of the students and government policy documents. The perspective plan is prepared taking into consideration the quality indicators of seven criteria determined by NAAC.

CRITERION I CURRICULAR ASPECT

- Preparation of the **Academic Calendar** for the upcoming session, including observation and celebration days.
- Implementation of **NEP 2020** in curriculum planning and execution.
- Strengthening and expanding ongoing **curricular programs** to enhance academic excellence.
- Introduction of **PG courses** in four departments and an **MCA course** to broaden higher education opportunities.
- Introduction of a **B.Ed. course (ITEP)** to support teacher training and professional development.
- Opening **KKHSOU (Krishna Kanta Handiqui State Open University)** to promote distance learning.
- Introduction of **new Certificate Courses** and **Skill-based Add-on short-term courses** for UG students.
- Preparation of **Class Routine** by optimizing available resources for effective time management.
- Departments to prepare **Lesson Plans** at the beginning of each semester.
- Maintenance of a **Daily Class Record** by all departments to track progress.
- Semester-wise **Class Allotment Report** to be systematically prepared.
- Conduction of **Orientation Programs** annually at both the department and college levels.
- Promotion of **experiential learning** through project work, fieldwork, and hands-on activities.
- Conduction of **Remedial Classes** and maintenance of remedial class records to support slow learners.
- Promotion of **teacher and student exchange programs** for better curriculum transaction.
- Development of a **structured feedback system** for students, teachers, alumni, employers, and parents to improve academic and administrative practices.
- Conduction of **Quality Audits** every year to assess and enhance institutional performance.
- Promotion of **Gender Sensitivity, Environmental Awareness, Human, and Professional Values** in curriculum transaction.

CRITERION II TEACHING LEARNING AND EVALUATION

- Increase and retain the number of enrolments in **UG & PG programs** through targeted initiatives.
- Develop a mechanism for **special programs for advanced learners and slow learners** to cater to diverse student needs.
- Continue and strengthen the **mentoring and monitoring process**, incorporating discussions on **Constitutional Obligations, Human Values, and Professional Ethics**.
- Establish **Departmental Libraries** in all departments and initiate steps for their **automation**.
- Ensure the **regular purchase of new books** for academic support and enrichment.
- Encourage teachers to pursue **research programmes** for academic growth.
- Organize **more Industry collaboration and Faculty Exchange Programs** with different colleges and universities.
- Take necessary steps to **fill vacant teaching posts** and appoint part-time teachers as required.
- Organize **more capacity-building and skill development programs** at the departmental level.
- Encourage students to write and publish **research papers, projects, books, chapters, articles, and non-research papers** to enhance academic engagement.
- Promote **experiential, participative, and problem-solving learning methodologies through** Field Trips, Hands-on Training, Group Learning & Peer Learning, Community Service Engagement, Entrepreneurial Work, Extension Activities etc.
- Maximize the use of **ICT tools in the Teaching-Learning process** to enhance digital education.
- Develop **digital teaching-learning materials**, including **PPT files, YouTube videos, and other e-resources**.
- Organize **more inter-departmental and interdisciplinary activities** to foster collaboration.
- Establish a **permanent zonal point for examinations** to streamline academic assessments.

CRITERION III RESEARCH, INNOVATIONS AND EXTENSION

- **Mobilize resources** from Government and Non-Government agencies for research initiatives.
- **Motivate faculty members** to engage in research and encourage publication in **UGC-recognized journals, research books, and other academic publications**.
- **Encourage students** to undertake research projects and present papers at **seminars** organized within and outside the college.
- **Promote research activities** in the **institutional Bio-Tech Hub** for scientific advancements.
- **Upgrade laboratories** and procure necessary **equipment** to enhance research capabilities.

- **Initiate Educational & Industrial linkages** by signing **MoUs with premier institutions** to foster collaborative research projects.
- **Collaborate with local, national, and international institutions, organizations, and universities** for research and extension programs.
- **Sign MoUs to facilitate faculty exchange, student exchange, internships, field trips, and on-the-job training programs.**
- Organize **State, National, and International Seminars, Conferences, and Workshops** to enhance academic discourse.
- **Encourage faculty participation in Faculty Development Programs (FDPs), refresher courses, and orientation programs** for continuous professional growth.
- Utilize **Adopt villages** as research fields for both teachers and students, addressing real-world issues.
- Take up **research projects on challenges faced by the college and neighboring communities.**
- Conduct **extension activities** in neighboring communities and adopted villages.
- Implement **outreach programs** engaging **NSS, NCC, Women Cell, and Community Extension Cell** to enhance social impact.
- Sensitize students and the local community on **gender equality, human rights, sanitation, communicable diseases, financial literacy, computer literacy, and digital transactions.**
- **Encourage students** to actively participate in community development and holistic social initiatives.

CRITERION- IV INFRASTRUCTURE AND LEARNING RESOURCES

- **Develop more smart classrooms** with state-of-the-art facilities.
- **Construct at least one new seminar hall with ICT facilities.**
- **Upgrade the central library** by **fully digitizing** with e-books, journals, surfing computers, and **subscription to NLIST.**
- Renovation and **rearranging the library** for better accessibility and usability.
- **Upgrade the computer infrastructure** by replacing **outdated computers** with **updated configurations** and purchasing **additional printers and necessary accessories.**
- **Upgrade sports and cultural facilities** for student development.
- **Construct a well-equipped gym and yoga center** to promote physical and mental well-being for students and the neighboring communities.
- **Construct an open stage** for cultural programs and extracurricular activities.
- **Renovate and upgrade existing academic and administrative buildings.**
- **Construct new smart classrooms** to enhance the learning experience.
- **Construct a mini conference hall** for academic discussions and meetings.
- **Facelift the auditorium** to improve its usability for large events.
- **Construct a new science building** to strengthen STEM education.
- **Develop other learning infrastructures**, including a **Botanical Garden, Museum, and Experimental Land.**
- **Construct a Skill Hub** for vocational training and industry collaboration.
- **Construct a new Computer Lab** to improve digital education.

- **Renovate the administrative block** for better operational efficiency.
- **Upgrade and renovate toilets** to maintain sanitation standards.
- **Enhance the security system** by installing **sufficient CCTV cameras**.
- **Reconstruct the power house** to ensure an uninterrupted power supply.
- **Facilitate a proper system for maintaining and utilizing** physical, academic, and support facilities (laboratories, library, sports complex, computers, classrooms, etc.).
- Allocate a significant portion of funds for **maintenance of academic and physical infrastructure**.
- **Reconstruct car parking** for faculty members.
- **Reconstruct bike parking** for students.
- **Construct a new canteen building** for students and staff.
- **Develop a construction yard** at the front side of the college for multipurpose use.
- **Construct a fire safety campus** to ensure campus safety.

CRITERION-V STUDENT SUPPORT AND PROGRESSION

- **Develop policies and activities** to prepare students for higher education and career opportunities from their schooling level.
- Encourage and assist students in securing **Government scholarships, free-ships, financial aid, fellowships, and scholarships from non-governmental sources**.
- **Organize capability enhancement and development programs, including** Guidance for competitive exams, Career counselling, Soft skill and life skill development, Remedial coaching and bridge courses, Language Lab and computer skills training, Yoga, meditation, and personal counselling.
- **Introduce skill-based certificate courses** to enhance employability.
- **Open a coaching center for competitive examinations** to support students' career aspirations.
- **Provide special attention to skill enhancement programs** to align with industry needs.
- Encourage students to explore **entrepreneurship, start-ups, and self-employment opportunities**.
- **Implement statutory and regulatory guidelines** for student grievance redressal.
- **Ensure zero tolerance** towards gender discrimination and harassment.
- **Promote gender sensitization and actively stand against sexual harassment**.
- **Introduce an online grievance submission mechanism** alongside the existing offline system.
- **Encourage student participation** in cultural and sports activities at **local, state, national, and international levels**.
- **Ensure maximum student representation** (both male and female) in administrative, co-curricular, and extracurricular activities.
- Organize **sports and cultural weeks**, along with regular training programs to promote holistic development.
- Introduce a **Performing Arts Centre** to nurture creative talents.
- **Involve the Alumni Association** in institutional development through financial and other services.

CRITERION-VI GOVERNANCE, LEADERSHIP AND MANAGEMENT


- Adopt policies for decentralized and participative management to enhance institutional governance.
- Implement e-governance mechanisms across Administration, Finance and Accounts, Admission and Support, and Examination systems.
- Ensure proper maintenance of stock entries and verification of records for transparency and accountability.
- Devise policies to strengthen the financial health of the college and ensure the optimal utilization of funds and resources.
- Conduct regular internal and external financial audits to maintain financial integrity.
- Explore feasible ways to provide remuneration to guest faculty in alignment with UGC regulations.
- Initiate steps towards attaining autonomous college status to enhance academic and administrative flexibility.
- Participate in national and state-level quality assessment frameworks such as NIRF, AISHE, ISO certification, and NAAC assessments to enhance institutional excellence.
- Formulate policies at the IQAC level to drive academic and co-curricular development.
- Regularly organize IQAC meetings to discuss and implement quality assurance policies and programs.
- Review teaching-learning processes, structures, and operational methodologies periodically to align with evolving educational trends and institutional goals.
- Organize regular workshops, training programs, and lecture series to facilitate the professional growth of faculty and staff.
- Conduct administrative training programs on office software, computer hardware, and other essential skills for office and non-teaching staff.
- Encourage faculty members to participate in faculty development programs and teacher training initiatives to enhance their knowledge and skills.
- Continue the Annual Performance Appraisal System to assess and improve faculty contributions.
- Engage retired teachers, guardians, and alumni in various in-house and outreach programs through a collaborative approach to strengthen institutional ties.

CRITERION-VII INSTITUTIONAL VALUES AND BEST PRACTICES

- Promote an eco-friendly campus by maintaining greenery within the college and surrounding locality.
- Implement energy-efficient measures such as installing LED lights, solar panels, and sensor-based machines to reduce energy consumption.
- Establish a biogas plant to convert organic waste into energy.
- Enhance the functioning of vermicomposting and mushroom cultivation projects to utilize waste for revenue generation.

- Develop and implement policies for comprehensive waste management, including solid waste, liquid waste, biomedical waste, e-waste, hazardous chemicals, and radioactive waste.
- Set up an electronic waste disposal facility to ensure responsible e-waste management.
- Initiate rainwater conservation and wastewater recycling projects.
- Conduct periodic green audits, energy audits, and environmental audits.
- Develop policies to minimize and eventually ban the use of plastics on campus.
- Encourage the use of bicycles and battery-powered vehicles among students and staff.
- Designate pedestrian-friendly pathways and enforce speed limits on approach roads to enhance safety.
- Maintain a clean and hygienic campus through regular sanitation initiatives.
- Ensure the safety and security of women by organizing counselling programs and maintaining a well-equipped girls' common room.
- Establish a dedicated fire safety station to enhance emergency preparedness.
- Implement policies promoting gender equality and integrate sensitization programs into academic and extracurricular activities.
- Foster an inclusive campus environment that embraces cultural, regional, linguistic, communal, and socioeconomic diversity.
- Sensitize students and staff on constitutional values, moral principles, human rights, women's rights, fundamental duties, and civic responsibilities.
- Develop and enforce policies to support persons with disabilities by constructing ramps, reserving seats in the front row, and ensuring disability-friendly infrastructure.
- Foster a strong reading culture among students.
- Ensure the proper implementation of the Code of Conduct for all stakeholders and prominently display it on the college website.

(Prepared and submitted by IQAC)


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