

Proceedings of
IQAC Executive Committee Meeting
held on 2nd March, 2020

Venue : Meeting Room, ADP College, Time : 1.00 pm

The executive committee of IQAC met today in the Meeting Room of ADP College under the chairmanship of Dr Surajit Kumar Bhagowati from 1.00 pm onward.

Members present :

1. Dr Surajit Kumar Bhagowati, Chairman
2. Dr Sanjib Kumar Borkakoti, Co-ordinator
3. Mr Muktar Ahmed, Member
4. Dr Mridul Hazarika, Member
5. Dr Kakali Boruah, Member
6. Mr Siddhartha Saikia, Member
7. Dr Sadananda Payeng, Member
8. Dr Sabita Devi, Member
9. Mr Hrishikesh Bhuyan, Member
10. Dr Afifa Kausar, Member
11. Dr Jayanta Barman, Member
12. Mrs Rashmi Sharma, Member
13. Mr Pal Kumar Bordoloi, Member

Agenda of the meeting :

1. President takes chair
2. Purpose of the meeting
3. Confirm Proceedings of previous meeting
4. Discussion about recent activities
5. Any other issue
6. President's comment

Minutes of the meeting :

The meeting of IQAC executive committee for the third quarter of 2019-20 was held today under the chairmanship of Dr Surajit Kumar Bhagowati. IQAC Co-ordinator Dr Sanjib Kumar Borkakoti explained the purpose of the meeting at the outset. He read out the Proceedings of the previous meeting; it was accepted and confirmed.

Dr Sanjib Kumar Borkakoti next elaborated the recent activities carried out in the college at the behest of IQAC. These were :

1. Free health camp for neighbours in RRB Road, Haiborgaon on 16th December, 2019, in collaboration with Govt of Assam
2. International workshop on application of remote sensing & GIS, in collaboration with Asian Institute of Technology, 26th Dec 2019 to 1st January, 2020.
3. Debate competition in collaboration with Nagaon district administration, 25th January, 2020
4. Workshop on birds and climate change, in collaboration with Aranyak and Green Guard Nature, 3rd February, 2020
5. Invitational lecture on space-time by Prof Kalyan Bhuyan, Dibrugarh University, in collaboration with Dept of Physics, ADP College, 22nd February, 2020
6. National level Awareness programme on schemes of MSME, sponsored by KVIC, Govt of India, in collaboration with Khagarijan College, 28th February, 2020.

He also said that two add-on courses were launched in ADP College from 7th February, 2020. MoU were signed with Rupahi College for exchange of faculty and students as well as sharing of resources for Arabic department and Nagaon College for Zoology department. All the members expressed great satisfaction with the progress and suggested that more MoU be signed with other colleges for faculty exchange. He also informed all about the selection of ADP College as a STAR College by the Government of India.

Several members offered suggestions about enhancing the activity level of the departments. IQAC co-ordinator was unanimously entrusted with the task of gathering updated department profiles. He was asked to engage the departments to prepare power-point files based on them, so that it helps them in covering any loopholes and insufficiency. It was suggested that more MoU be signed with other colleges for faculty exchange.

Chairman and Principal Dr Surajit Kumar Bhagowati asked everyone to gear up in their curricular as well as extension activities as some departments were yet to embark on such activities. He also thanked all faculty members on selection of the college as a STAR College by the Government of India. The meeting ended with light refreshment.

Action Taken Report :

1. All departments submitted their profile to IQAC.
2. An MoU was signed with Raha College for faculty exchange in Economics department
3. All departments were asked to prepare power-point files on department activities.