

Proceedings of IQAC executive committee meeting

held on 20th February, 2019

Venue : Teachers' Common Room, ADP College

Time : 11.00 am

The executive committee of IQAC met today under the chairmanship of Dr Surajit Kumar Bhagowati from 11.00 am onward.

Members present :

1. Dr Surajit Kumar Bhagowati, Chairman
2. Dr Sanjib Kumar Borkakoti, Co-ordinator
3. Dr Mridul Hazarika, Member
4. Dr Kakali Boruah, Member
5. Dr Sadananda Payeng, Member
6. Dr Sabita Devi, Member
7. Dr Jayanta Barman, Member
8. Dr Afifa Kausar, Member
9. Mr Siddhartha Saikia, Member
10. Mrs Rashmi Sharma, Member
11. Mr Hrishikesh Bhuyan, Member
12. Debapratim Bora, Member

Agenda of the meeting :

1. President takes chair
2. Purpose of the meeting
3. Confirm Proceedings of previous meeting
4. Appraisal of the activities done
5. Planning for NAAC sponsored national seminar
6. President's comment

Minutes of the meeting :

The meeting started with Dr Surajit Kumar Bhagowati, Chairman taking the chair. Co-ordinator Dr Sanjib Kumar Borkakoti explained the purpose of the meeting. Then the Proceedings of the previous meeting was read out and confirmed. The Co-ordinator then informed the meeting about the following activities in recent time.

The members expressed satisfaction that the college newsletter for 2018 was published with an eight page issue. They hoped that in future also the quality would be maintained. The successful publication of the college newsletter ADP REVIEW for the year 2018, which was released on 5th January, 2019 by Dr B.K. Das, Associate Professor of Chemistry, Dr Dilip Kakati, HoD of Chemistry and Dr Guruprasad Khataniar, Registrar of Gauhati University, was appreciated. The Co-ordinator also informed that a workshop was held by the Herbal Science & Technology department on 3rd February, where Dr Binoy Bordoloi from USA delivered a talk. A National seminar was held by Physics department on 20-21 December, 2018. Another National seminar was held by Zoology department on 7-8 February. A popular talk was also given by Dr J. Kalita on 7th February. He had earlier given a lecture on New Paradigm of Teaching and Learning too on 21st January, 2019 as part of faculty development programme. A lecture was given on Challenges and Opportunities in Student Life on 21st January, 2019 as student support activity. Another student support activity was held on 15th February when Dilip Sarma, Chairman of Centre for Humanistic Development talked on leadership development. National workshop of Sahitya Akademy was held on 18th-19th February, 2019.

Responsibilities for the forthcoming NAAC sponsored seminar of 1st and 2nd March were allotted as given below.

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| 1. Abstract preparation & printing | Dr Kishore Kr Shah |
| 2. Flex & Certificates | Bapan Banik |
| 3. Felicitations of guests | Dr Kakali Boruah |
| 4. Hotel | Dr Kishore Kr Shah |
| 5. Food | Dr Diganta Kr Boruah, Nipon Das, Deep Bora |
| 6. Decoration of hall | Dr Gayatree Das, Nipon Das |
| 7. Registration | Dr Kakali Boruah, Dr Mausmi Saikia |
| 8. Schedule | Dr S. K. Borkakoti |

9. File, Pen, Notebook
10. Anchoring
11. Projector

Bapan Banik
Dr Sabita Devi
Prasanta Gogoi, Siddhartha Saikia,

Dr Bhaskar J. Saikia, Dhiraj Bora

Chairman and Principal Dr Surajit Kumar Bhagowati requested the IQAC members to ensure smooth functioning of the forthcoming programmes. He also hoped that the newly constructed gate of the college to commemorate the diamond jubilee year would be inaugurated soon, as the work was proceeding at a quick pace.

The meeting ended with the Chairman's speech.

Action Taken Report :

Internal Quality Assurance Cell (IQAC) of Anandaram Dhekial Phookan College held the NAAC sponsored national seminar on New Quality Paradigm in NAAC Accreditation on March 1 and 2. It was inaugurated by Dr Kamal Malla Bujarbaruah, Vice Chancellor of Assam Agricultural University. Prof. Kandarpa Kr Deka, Vice Chancellor of Mahapurush Srimanta Sankardeva Viswavidyalaya was the Chief Guest of the inaugural session.

Prof Nirankar Srivastav, Former Dean of North East Hill University was the Guest of Honour in the seminar. He also conducted the first technical session. Another resource person, Dr Abhijit Mitra, Director of ICAR, Nagaland said that education should enable people to live with their heads high. Dr Nityananda Pattanaik, Professor of Mahapurush Srimanta Sankardeva Viswavidyalaya also chaired a technical session.

Altogether 28 research papers were presented in the two day seminar by scholars from different colleges of Assam. Earlier Dr Surajit Bhagowati, Principal of ADP College welcomed the participants to the seminar. Sahajananda Oja, President of ADP College Governing Body also addressed the seminar. Dr Sabita Devi compered the inaugural session, while the seminar co-ordinator Dr Kishor Kr Shah explained the objectives of the seminar. Dr Sanjib Kumar Borkakoti, Co-ordinator of IQAC, Anandaram Dhekial Phookan College offered vote of thanks.

The newly constructed gate of the college to commemorate the diamond jubilee year was inaugurated on 6th March, 2019 in a colourful function, where leading citizens of Nagaon were present. The Chairman of GB Mr Sahajananda Oja, the Principal of ADP College Dr Surajit Bhagowati jointly inaugurated it alongwith the local MLA, Mr Rupak Sarma.