

Registration Form

Name of Applicant (first, last):.....
.....
Fathers Name:.....
.....
Mothers Name:.....
Date of Birth (DD/MM/YY):.....
Gender:.....
Category(General/SC/ST):.....
Designation:.....
Highest Qualification:.....
Name and Address of the Institute/ Organization:.....
.....
City/town:.....
Postal Address:.....
City/town:.....
Email:.....
Landline Number (with STD code):.....
Mobile Number:.....
Transaction ID:.....
Transaction Date:

Affix passport
size
photograph

Issuing Bank.....
Signature of the Applicant:

I hereby agree to relieve Mr./ Ms./ Dr.....
in case he/she is selected to attend the programme.
Signature and Seal of the Forwarding Authority.

Name

Designation.....

- Note:**
- 1) The Faculty/Staff are requested to submit the NOC from respective department before attending the session.
 - 2) The Faculty member belonging to SC/ST Category need to carry caste Certificate(both in original & photocopy).
 - 3) The participant need to carry the Institute/Organization valid Identity Card (Both in Original & Photocopy).

Course Duration - 40 Hrs

**Registration Fee (incl. Snacks, Lunch and Course Kits)
Rs. 1,200/- for Faculty and Staff.**

Course Coordinators from Academy

- **Prof. Ratnajit Bhattacharjee**
Principal Investigator, E&ICT Academy, IIT Guwahati.
- **Dr. Gaurav Trivedi**
Co-Principal Investigator, E&ICT Academy, IIT Guwahati.

Coordinators from ADP College

- **Dr Kishor Kr Shah**
Assistant Professor,
Department of Chemistry
M No. +917005662959, +919435956377
Email: kishoreshah14@gmail.com

Expert from Industry

- **Experienced experts from Industry will provide the hands-on**

Who Can Attend

- Programme is open to only for Faculty Members from Colleges of any domain (Science/ Arts/ Commerce).

Last Date of Registration: 20.04.2019
(Online Registration link will be open from 20.03.2019)
Venue: Anandaram Dhekiyal Phookan College,
Nagaon

For Online Transfer (RTGS/NEFT)

Bank Name: State Bank of India
Account Name: IIT Guwahati R and D E and ICT Academy
Account No.: 36071160089
IFSC Code: SBIN0014262
Bank Name: State Bank of India
Bank Address: IIT Guwahati, GHY- 39.



An Initiative of
Ministry of Electronics & Information Technology (MeitY), Government of India
Electronics & ICT Academy
IIT Guwahati, Assam



One-week Faculty Development Program
on
Use of ICT Tools for Classroom Teaching
(29 April – 04 May, 2019)



In Association with
ANANDARAM DHEKIAL PHOOKAN COLLEGE,
NAGAON



Objective of the Course

Course Objective is to provide basic knowledge in using the ICT Tools for enhanced and efficient teaching. Now a days everything is coming up in digitalized way and to cope up with the new scenario of digital world teachers from any domain(Science/Arts/Commerce) should use ICT Tools in their day to day teaching practices for greater interest of the students.

The main objective of this promotional course is to give free learning of basic ICT Tools for proficient delivery of the talks, efficient sharing of the class materials which boosts the interest of a student to attend the classes.

Assignments & Project

1. Assignments will be of the following type:

- MCQ based questionnaire.

AND/OR

- Programming Assignments (Problem statement will be provided).

Contact Details

**Project Manager,
E&ICT Academy, IIT Guwahati**

Email: eictacad@iitg.ac.in, eictacad@gmail.com
eictinfo.iitg@gmail.com

Phone No: +91- 7086502139,
+91-3612583009/3182

(Working Hours 9:30 am to 5:30 pm)

Follow us on: www.facebook.com/eictacadguwahati

Coordinator from ADP College

Phone No:+917005662959, +919435956377



For details of the programme and course contents etc., please log on to Electronics and ICT Academy website:

<http://eict.iitg.ac.in/>

About ADP College, Nagaon

Anandaram Dhekial Phookan College, Nagaon, Assam, affiliated to Gauhati University was established on 7th September, 1959. The college offers three year UG degree courses in Arts, Science, Commerce and Computer Application to cater the higher education needs of youths coming mostly from rural areas of middle Assam. It also offers PG courses in Assamese, History as well as UG Diploma courses in (i) Tea Technology and Plantation Management (ii) Diploma in Hospital Administration etc. under UGC Sponsored Community College Scheme. The college also offers MSc course in Herbal Science and Technology and runs Institute of Distance and Open Learning (IDOL). The college has Digital Library, Digital class rooms and a Biotech-Hub which undertakes various research works. The college is celebrating its glorious Diamond Jubilee in 2018-19 period.

Course Outcome

The participants will be given a thorough understanding of the following topics:

- Google online utility applications: Sheets, Docs, google classroom etc.
- Personal Computer Hardware, System Software & Application Software
- Basics of Network Connections.
- Operating System basics.
- Using Files, Folders & Drives
- Using My Document, My Computer and Windows Explorer
- Searching for Files & Folder
- Using Systems Tools for Basic Maintenance
- Getting Started with Microsoft Word
- Getting Started with Spreadsheet Microsoft Excel
- Getting Started with PowerPoint Slides
- Introduction to Internet and basics of web language

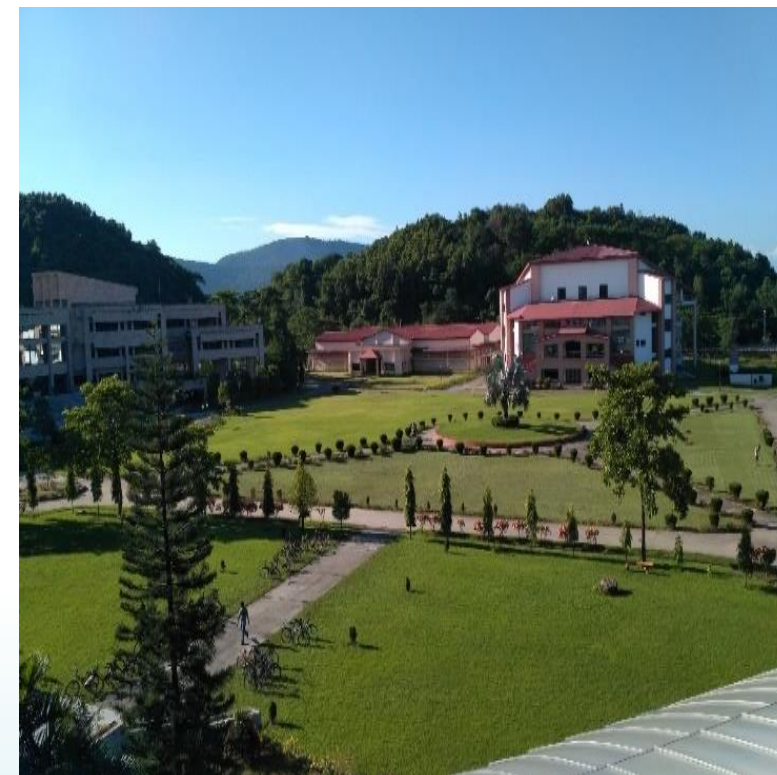
Venue

Anandaram Dhekial Phookan College,

Nagaon

Website: <http://www.adpcollege.ac.in/>

About E&ICT Academy



Electronics and ICT Academy is an initiative of Ministry of Electronics & Information Technology (MeitY) Ministry of Communications and IT, Govt. of India for Faculty/ Research Scholar Development Programme.

Academy has planned short term training programmes on fundamental and advanced topics in IT, Electronics & Communication, Product Design, Manufacturing with hands on training and project work using latest software tools and systems.

In addition, the Academy will conduct specialized/customized training programmes and research promotion workshops for corporate sector & educational institutions.

How to reach the College

ADP College is located at the heart of the Nagaon Town. It is situated at R.R.B. Road in Haiborgaon area, on the south bank of the Kolong river and is about 600 m from Morigaon Bus Syndicate. It is about 120 km away from Guwahati City and is well connected to other parts of the country by road and train.